

2020-2021 GSWCF Camp Property Troop Meeting Guidelines

Effective 02/2021 Subject to change at any time.

If you plan for your troop to meet on a GSWCF camp property this year, you **MUST** read this document and select that you understand and will abide by all the requirements for health and safety.

All adults at the meeting on GSWCF property must complete a background screening and be a registered member of Girl Scouts.

All Girl Scout members who wish to participate in Girl Scout activities must complete and submit a COVID19 Waiver, and keep accurate attendance records for all meetings and activities.

Troops must adhere to the GSWCF Volunteer COVID 19 In-Person Meeting and Activities Guidelines.

Troop Meeting Space: Troops are required to stay at their reserved meeting locations. Access to restrooms will be provided and will be available for the sole use of the troop assigned to that space.

Troop Meeting Size:

Troops can reserve meeting locations based on the modified capacity of each asset, as long as they maintain social distancing outside of 6 feet away from people they don't live with and wear a mask indoors.

TAGS are not allowed at troop meetings.

Troop Activities such as nature hikes and badge work are allowed as long as troop members practice social distancing guidelines and social distance from other troops.

Camp fires are allowed when one person is BOLT certified and follows BOLT guidelines, adheres to COVID 19 guidelines, including masks and social distancing. No food or beverages are shared; individually wrapped snacks and packed snacks only.

Archery and watercraft equipment, including canoes and paddle boards, can be reserved for troop use. Troops and facilitators are responsible for cleaning equipment used for outdoor program, Soap and water and cleaning supplies are the responsibility of the user.

Transportation: Individual parents drop off and pick up their own girls from meetings. Carpooling and public transportation should be avoided to maintain social distancing. Parents and care givers will wait in designated camp parking areas and are not allowed to remain in the facilities and outdoor meeting location during the meeting.

First Aid Supplies: Troop first aid supplies should include COVID-19 prevention items including hand sanitizer (at least 60% alcohol), tissues, disposable facemasks, and cleaning disinfectants. Trash baskets or bags should be supplied for meeting and activity spaces. Make sure that the trash baskets (or bags) are easily accessible for girls. Disposable or no-contact thermometers may be added to supplies if available and not cost-prohibitive, however, parents should be checking temperatures and allowing their girl(s) to join group activities only when temperatures are normal.

Policies for Minimizing Social Interactions:

Parents and siblings who are waiting for a troop meeting:

- Must remain in the main parking lot, in their vehicles, or remain near their vehicles, maintaining social distancing standards
- May not wander the property
- May not use the facilities

Face Coverings: Wear [cloth face coverings](#) as feasible. Wearing face coverings (masks) not only to protect you but to protect others. Face coverings are a civic responsibility and a sign of caring for the community. Girls can bring their own face coverings. Have disposable masks on hand for those who need them. Volunteers can teach girls [how to handle their face coverings](#) so that the coverings are effective. Note that some girls or volunteers may not be able to wear masks, due to medical conditions such as asthma. Face coverings are most essential in times when social distancing is difficult. Cloth face coverings should not be placed on:

- Anyone who has trouble breathing
- Anyone who is unconscious, incapacitated or otherwise unable to remove the cloth face covering without assistance.

Maintain social distancing if masks are not feasible due to health reasons.

Water Fountains. Water fountains will be capped, but bottle filler stations will be available. It is advisable to encourage each troop member provide their own beverage.

Restrooms

Only use the restroom dedicated to your troop for the troop meeting. Many of the restrooms on property can easily become congested. It is imperative that troops maintain social distancing guidelines and stagger usage.

Responsibilities:

Ranger Responsibilities:

- Will prepare the asset for the meeting; setting up tables and chairs if needed.
- Will determine the best way for each drop off for troop meetings depending on location.
- Will secure necessary paper products and hand soap to stock restrooms.
- Will wear mask at all times while interacting with members, and protective gloves when handling materials from troops or facilitators.
- Will be accessible for facility type needs- electric/AC/plumbing/security.
- Will cap water fountains, but maintain bottle filling stations.
- At this time, Rangers will not be conducting standard Check In and Check out procedures. Troops will check in by texting the ranger with the number of troop attendees for each meeting. Rangers will provide instructions for access.
- Rangers will conduct a deep disinfecting clean on every utilized asset 1 x per week.
- Rangers will follow CDC and OSHA guidelines for wearing PPE appropriate to the product SDS sheets.

Troop Responsibilities:

- Troop leaders must read and acknowledge they will abide by the guidelines for meeting during COVID-19 and meeting at camp properties to have a GSWCF property as their meeting location.
- Waivers and COVID Guidelines must be completed and on record with the troop.
- Will maintain troop attendance for every meeting and send the number of attendees to the ranger via text prior to the start of each meeting.
- Waivers for all girl and adult members in the troop must be signed and will be attached to the Salesforce records.
- Parents will conduct temperature checks on each member prior to the meeting. Any person exhibiting a temperature over 100.4 are not to attend the meeting.
- Troop leaders will text the ranger to notify that they are at camp and give the number of attendees for the meeting. The ranger will provide instructions for property access.
- Troop leaders can arrive up to 30 minutes in advance of the meeting to deliver materials to the meeting site. If needed, 1 vehicle access will be permitted.

- Troop leaders will return to the designated parking area to meet their troops. When all are present, the entire troop will walk to the meeting site.
- Troop members who arrive late, may be walked to the meeting site by the parent or care giver. The parent or care giver must return to parking area and follow established guidelines.
- Will supervise and enforce CDC guidelines for social distancing and hand washing – including monitoring congestion and traffic in the restrooms by staggering visits.
- Will ensure that masks are worn by all participants at all times or maintain social distancing.
- Will ensure that no food or beverages are shared; individually wrapped snacks and packed snacks only.
- Will ensure that physical contact is limited.
- Will provide hand sanitizers and tissues for troop use.
- Will ensure that the troop remains within their reserved asset and will not access other spaces.
- Will conduct pre and post superficial cleaning of the space using an approved COVID disinfectant or a diluted solution of bleach and water, wearing protective gloves and mask.
- Will put all trash into camp dumpsters prior to departure.
- Will leave the meeting space and walk to the designated parking area together.

Outdoor Meeting Spaces

In the event of inclement weather, troops will cancel their meetings and leave the property. Due to COVID restrictions and desire to accommodate as many troops as possible, it will not be possible to move a troop to an indoor location.

Enforcement

Troops and guests who do not comply with these COVID Guidelines at camp properties, will be asked to leave the property. Rangers will notify VP of Property lmantz@gswcf.org and customerconnections@gswcf.org.

After two offenses, troop may not be able to meet at the property depending on the offense.

Signage – For your safety and safety of troop members, please note all area signage and adhere to guidance provided throughout the property in common areas, meeting rooms, restrooms and outdoor areas.