

Girl Scouts of West Central Florida, Inc.
April 24, 2021 Annual Meeting
Special Rules of Order

Rules Governing Attendance at the Annual Meeting

1. Attendance at the April 24, 2021 Annual Meeting (“Annual Meeting”) of the Girl Scouts of West Central Florida, Inc. (“Corporation”) shall be only by means of the meeting access information provided in the notice of the Annual Meeting.
2. Attendance at the Annual Meeting requires access to meeting technology provided by Zoom Video Communication, Inc. (“Zoom”) using high-speed internet access on a computer or device.
3. Upon attending the Annual Meeting, all attendees shall immediately mute their means of audio connection to the Annual Meeting and shall not unmute it unless recognized by the Chair.
4. The Annual Meeting shall be recorded, and any member attending the Annual Meeting consents to such recording.

Rules Governing Participation in the Annual Meeting

5. Participation in the Annual Meeting shall be limited to voting members (“Voting Members”) of the Corporation as defined in the bylaws of the Corporation.
6. Voting Members shall participate in the Annual Meeting only through technology provided by Zoom.
7. Participation in the Annual Meeting requires access to meeting technology provided by Zoom using high-speed internet access on a computer or device with capability to view live proceedings and participate by two-way audio. Immediate access to email is also required. Two-way video capability is not required.
8. Provided a quorum of Voting Members is present, no action taken at the Annual Meeting shall be invalidated because an attendee was prevented or hindered from attending or participating in any portion of the Annual Meeting due to the loss or quality of his or her technological connection.
9. Each Voting Member attending or participating in the Annual Meeting shall do so only through a device or devices that are associated individually with the Voting Member. Voting Members shall not attend or participate in the Annual Meeting collectively by accessing a single device, unless they are accessing the same device under separate, individual log-in credentials to vote.

10. Recognition from the Chair shall be sought only as follows: (a) A Voting Member who desires to speak in favor of or in opposition to a motion shall indicate as much by responding on Zoom as directed by the Chair. (b) A Voting Member who desires to interrupt business to make a motion that may interrupt under *Robert's Rules of Order Newly Revised* (12th ed.) shall activate the "raised hand" icon through Zoom Meeting.
11. The Chair shall recognize Voting Members desiring to speak in favor of or in opposition to a motion in the order in which their names are logged on the host screen. The Chair will alternate between members in favor of the motion and members in opposition to the motion.
12. Once recognized by the Chair, members shall state their name and service unit/community/area association before stating the reason that they have sought recognition or engaging in debate.
13. No member shall speak more than twice on the same motion, or longer than one minute each time.
14. Debate on each motion shall be limited to eight (8) minutes.
15. Any Voting Member who makes a substantive motion or amendment shall post the motion or amendment in the chat screen of Zoom immediately after recognition by the Chair.
16. The method of voting shall be via Zoom or other technology, as determined by the Chair.