

# Completing a Webinar?

## A User's Guide to completing a webinar online

Whether you are a new or experienced Volunteer or a girl trying to complete one of the on demand webinars we offer, you may be having difficulty viewing the file. Many factors can contribute to this happening, so no worries! Follow the steps below:

1. Use a Webinar-Friendly internet browser.

Internet Explorer is *the* recommended internet browser for viewing webinars.

Mozilla Firefox, Microsoft Edge, and Safari also work well if you have Flash enabled in your computer.

Google Chrome does not work well with Flash which is the multimedia software platform used for productions of animations and video.



Google Chrome



Internet Explorer



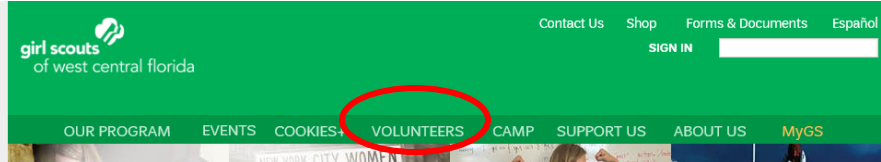
Safari



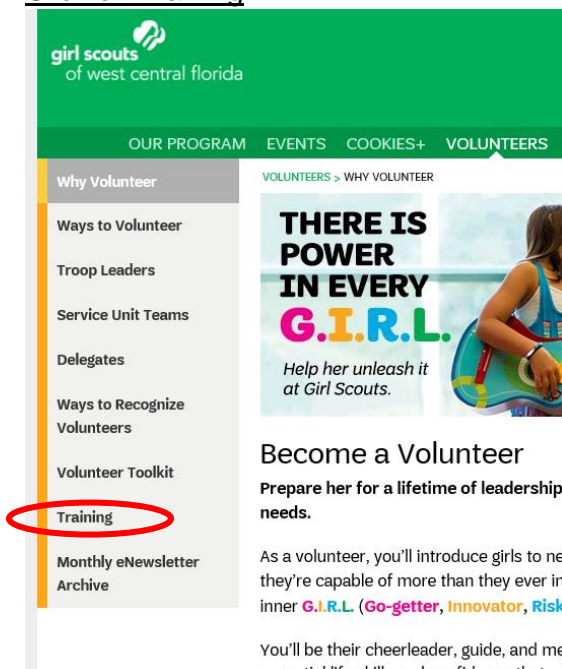
Mozilla Firefox

If you are using Google Chrome, switch to a Flash-friendly browser.

2. Open Internet Explorer and go to our website [www.gswcf.org](http://www.gswcf.org). Click on volunteers.





3. Click on Training




And choose one of the many webinars we offer:


#### Required Trainings -

 **Girl Scouting 101** - This online course is required for all volunteers *before starting a volunteer position* and is your orientation into Girl Scout world! (45 minutes). *Please allow two weeks to receive a certificate of completion via email.*

 **Managing Troops & Groups Webinar** - Are you a new volunteer who will be working with troops and groups? This online training is required for you! Adults will learn about the Girl Scout Program as well as the essential information needed when managing a troop. *Take this training within three months of meeting with your troop. Your certificate of completion will appear at the end of the training. Please print a copy and/or save it to your computer for your records.*

 **New Leader Orientation**  
**Part 1: Video** - This online video is an introduction to Girl Scouts of West Central Florida. Watch this video before your in-person (part 2) orientation with a service unit volunteer. (20 minutes) *There is not a certificate for this training.*

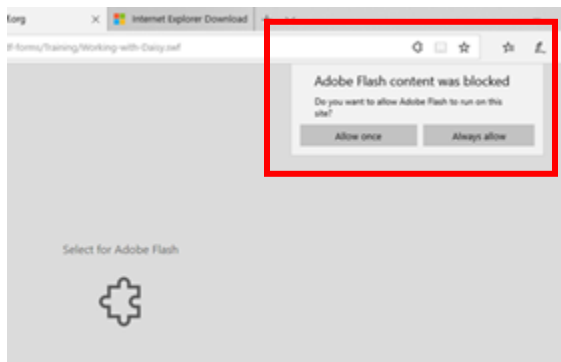
**Part 2: In-Person** - This will be your in person introduction to your local Girl Scout Service Unit. A Service Unit Volunteer will meet with you to help answer questions, assist with paperwork and account setup, and familiarize you with local Girl Scout activities, events, and opportunities. Expect someone from your Service Unit to reach out to you shortly after your background check has been processed and cleared to schedule your orientation.

 **Working with Daisy, Brownie and Junior Girl Scouts** - This training session will introduce leaders to resources and processes to help them succeed as Girl Scout leaders to Daisies,

When you click on any of the webinars, if you have “Flash disabled” in your computer, a screen like the one below will appear:



Click on the “puzzle piece” And the message below will appear. You can select “allow once” or “always allows”.



4. The webinar will open up on your screen. It will take a couple of minutes to download the images. Please note: you can use the same steps for the High Awards webinars.
5. Need more assistance? Don't give up! Contact [cmoll@gswcf.org](mailto:cmoll@gswcf.org) for more information.