

## **CHARGE TO THE PROPERTIES COMMITTEE**

### **Purpose**

The Properties Committee has been established by the board of directors of Girl Scouts of West Central Florida (the “board”) to assist the board in fulfilling its fiduciary responsibilities. The Properties Committee is charged with overseeing of the Council’s owned real property and leased property assets, use of those assets for programming and members’ benefit, revenue producing considerations and the related capital improvement and operating accounts for these assets.

### **Duties:**

- Provide oversight of the camp properties, leased sites and Leadership Center.
- Advise and guide implementation of a Properties Plan.
- Recommend to the Finance Committee for budgeting items, capital and maintenance expenditures at the properties, for approval by the Board of Trustees.
- Tour the properties regularly to assess physical and program needs.
- Review the property and casualty insurance coverages to ensure adequate protection against identified risks and liabilities.
- Advise the Board and CEO on use of the properties by outside groups, including review of potential revenue, terms of any agreements for use, and consistency with Council values and practices.
- Provide input to the Board on matters related to the development, acquisition or disposal of the properties.